**Congress Park PTO Minutes**

**February 6, 2017**

1. Call to Order: 7:04 p.m.
2. Principal Report:
3. STEM Night was successful with 110 kids.
4. CPCRFO – Girls volleyball and boys basketball going well.
5. 2/9 - Battle of the Books for 4th grade district competition.
6. 2/21 - Kindergarten Info Night.
7. 3/4 - Science Expo at Science Center.
8. Secretary Report
9. Christine Witte presented.
10. Katia Houston motioned to approve minutes from 1/10/17 meeting with one change regarding date of STEM Night. Anita Gray seconded the motion.
11. Treasurer Report
12. No report
13. Fundraising Coordinator Report:
14. Elizabeth Gillette presented.
15. Dine-outs: Palmer’s on 2/21 (receiving 20%), Chipotle on 3/14 (receiving 50%)
16. Spirit Wear: All orders up to date.
17. World’s Finest Chocolate: Large order still in office awaiting pickup. Multiple attempts have been made to determine whose order it is.
	1. Group consensus that if it’s not picked up by Sock Hop, it can become part of the raffle.
18. Sock Hop (4/21): Need another volunteer to take over raffle portion of event.
19. Adult Night Out (4/7 or 4/8): Need to touch base with Kristi and Casey.
20. Friday folders: Sports Sale/Savers (this week), Palmer’s (week of 2/13), Yearbook and Chipotle (week of 3/6).
21. Volunteer Coordinator Report
22. Katy Hillman presented.
23. Updates to sports resale volunteer sign-up to come.
24. Cultural Night volunteer sign-up is up and going.
25. Sock Hop volunteer sign up to come.
26. VP Communications Report
27. No report
28. VP Events Report
29. Angie Linares presented.
30. Spaghetti Dinner/Game Night was a success with 109 tickets sold. Of these, 29 were paid by check, 36 were purchased online, and 44 were walk-ins.
31. Large Jenga game was donated and can be used for Back to School Bash.
32. Potential change for next year is to only offer pre-sale tickets or have walk-ins pay more as it was difficult to gauge the right amount of food to prepare.
33. Committee Reports
34. 6th Grade Event: $181 was raised at Spaghetti Night/Game Night from sales of popcorn and baked goods.
35. 102 Race: Registration is going, sign up in February to receive early bird discount.
36. Adult Night Out (Spring): No report.
37. Art Enrichment: No report.
38. Box Tops/Coke Rewards/Labels
39. Box Tops – Snowball contest currently going. Top three classes currently are Nutley, Knott, and Sullivan.
40. Coke – Last day for current program is 3/22. New structure will start in July. Once details are released, we can assess if we want to continue participating.
41. Labels – Recess equipment will be purchased with this year’s funding.
42. Cardio Dance: No report.
43. CPCFRO: No report.
44. Cultural Night: We currently have 19 table displays, 67 adults registered and 75 children registered.
45. Game Night/Spaghetti Night: See report from VP Events.
46. Original Artworks: No report.
47. PIMA: No report.
48. Playground: Party on the Playground will be held on June 3.
49. Sock Hop: Need to promote 50’s theme more this year by adding suggested attire to flyer or potentially have a poster contest where the students draw a 50’s themed poster.
50. Sports Resale & Savers Drive:
51. Need more volunteers.
52. Flyers have been dropped off at libraries, Jewel, Hortons, The Max, LaGrange Theater. Please let us know if you can hang signs or know of any other places to post them. Tammy Izaguirre will be printing off large posters to post around the school.
53. Tickets have been ordered. We will receive 250 tickets for $53.65.
54. We currently have 6 sellers registered.
55. Yearbook: Paper order forms will be sent home by 3/3 with paper and online orders due by 3/24 (last day of school before Spring Break). Final submittal date is 4/6. Proposing a review of final draft by PTO board and Mr. Dutton by 3/27. Still in need of kindergarten and 5th grade pictures.
56. Presidents Report:
57. No report.
58. Teachers Report:
59. No report.
60. New Business:
61. Nominating committee for next year’s Executive Board is in review.
62. Bereavement Policy amendment proposal with changes discussed will be added to next month’s meeting agenda for a vote. PTO would like to donate a book along with a contribution of $25 per child if a Fund is established or $15 to the beneficiary designated by the family.
63. Officer Morales and Officer Kudla of the Brookfield Police Department were guests.
64. They came to speak with the PTO about a potential fundraiser which the PTO approved. The Brookfield Police Department will play a charity basketball game against the CPCRFO 6th grade basketball team on 3/18 at 6:30pm in the Congress Park gym. The BPD Alumni Association will sell tickets to the event and keep the profits. PTO will sell food and keep those profits for the 6th grade party.
65. The Brookfield Police Department is currently accepting applications for the Citizens Police Academy. This is a ten week program for interested citizens that are 18 years and older. Classes begin on 2/23 and will occur on Thursday evenings from 6:30-9:30pm. Classes will focus on self-defense, patrol functions, etc. Interested citizens should email epetrak@brookfield.il.gov

Motion to adjourn by Alan Miller, Kevin Cantwell seconded the motion.

Meeting adjourned at 8:16pm.