Congress Park School PTO

7:00 LRC

December 6, 2018

1. Order called at 7:04
2. Principal report
	1. Assistant Principal Jonas was present to report. Literacy Night was well attended and the Illinois Bicentennial celebrated. As an admin issue, there will be a review of the schools and teachers strengths and weaknesses. The report will be distributed when available.
3. Teacher report: No teachers present
4. Secretary report:
	1. Minutes review – approved
5. Committee reports
	1. Book Fair: We have money (Scholastic dollars) in the Scholastic account that will expire soon, so we are working with Ms. Spatzek to spend the dollars that need to be spent before they expire. It will be spent on Spatzek-approved books and possibly some non-book items for the library. We will keep $1000 in the account for next year and will also buy birthday books. We continue to look into other companies to sponsor the book fair.
	2. Trivia night: no report
	3. Turkey Shoot: no report
	4. Winter Wonderland: Volunteers welcome, we are prepared and ready otherwise. There will be pancakes, Santa, and crafts with wristband.
	5. Rollerskating Party: January 26, free admission and $3 skates for all. Possibly will be themed event, flyer and info to go out after winter break.
6. Budget is available, no new business
7. Fundraiser report:
	1. Getting quotes for flex seating, looking to place order soon
8. Volunteer report: no new business
9. Communications report: new PTO email format well received with 50% open rate. Suggestions welcome.
10. Events report: no new business, old business covered in Committee Reports
11. Presidents report: no new business
12. Old business: covered in Committee Reports
13. New business
	1. Winter Wonderland covered in Committee Reports
	2. Seeking new PTO Board members for next year: President, Fundraiser, Communications, Events, and Treasurer.
14. Motion to adjourn 7:40 pm, approved.